

ZONING confirmation checklist



Rural Municipality of Eastern Kings
Where the sun rises and the tides meet

File #: _____ Name: _____

Property Research

- Check Geolinc or Registry Office or own records
- Check Subdivision plan for anything out of the ordinary
- Check registered documents (subdivision agreements, development agreements) for anything out of the ordinary
- Check if property was recently subdivided/consolidated and if there is/are parent PIDs associated (if so review each)

Zoning review

- Review Zoning Map
- Double check for any rezonings since adoption of zoning map
- Check for overlay zones (sea level rise, community nodes if/when appropriate)
- Note if the property is subject to the Environmental Reserve Zone
- Note if the property is subject to the requirement for a coastal hazard assessment

Prepare letter

- If there are multiple zonings on property, include all
- Attach [relevant section of] zoning map
- Reference actual bylaw (with title/number)
- If requesting whether a specific use is permitted, mention in the letter
- Attach zone provisions/permitted uses to letter