



Rural Municipality of Eastern Kings

Application for Subdivision or Consolidation

For Office Use Only				
File no.		Fee Paid	\$	
Initial Parcel ID(s)		Date received		
Zone:	Choose an item.	Received by		
Contact Information				
Applicant	Name			
	Address	Postal Code		
	Email	Phone		
<i>If different than above</i>				
Property Owner	Name			
	Address	Postal Code		
	Email	Phone		
Project Information				
This is an application for:	<input type="checkbox"/> Subdivision	<input type="checkbox"/> Consolidation	<input type="checkbox"/> Boundary revision	<input type="checkbox"/> Append to parcel
Number of Initial Parcel(s)	Number of Resulting Parcel(s)			
What is the intended purpose (use) of the subdivision or consolidation?				
Lot fronts on:	<input type="checkbox"/> public road	<input type="checkbox"/> seasonal road (provincial)	<input type="checkbox"/> private right-of-way/private road	
Name of Road:				
Existing land use(s):				
Surrounding land use(s):				



Application for Subdivision or Consolidation

85 Munn's Rd, Route 301, Kingsboro, PEI, CoA 2Bo
 www.easternkingspei.ca | T: 902-357-2894 | E: developmentofficer.rmek@gmail.com

Submission Requirements

1. Site Plan

Please submit seven (7) copies of the site plan prepared by a registered surveyor, and include the following requirements as indicated in 10.10.1(e) and 10.2.2 of the Zoning & Subdivision Control Bylaw.

- a) the shape and dimensions of every lot;
- b) contours with at least 2m (6.56 ft) lines and spot elevations;
- c) the location of every existing building or structure on the parcel and adjacent parcels;
- d) existing and proposed services and utilities;
- e) proposed widths and locations of all streets;
- f) location of land proposed for recreation and public open space use;
- g) proposed surface water drainage patterns and designed drainage features, where applicable;
- h) the existing use of the land and all immediately adjacent properties, showing buildings, fields, streams, rivers, swamps, wooded areas and areas subject to flooding or erosion; and
- i) any other information as requested by the Development Officer.

2. Orthophoto or GeoLinc Map

Please attach an orthophoto or GeoLinc map showing the location of the parcel and all adjoining properties.

Subdivision or Consolidation Approval Process

1. Preliminary Approval

- Development Officer evaluates the application against the Zoning and Subdivision Control Bylaw (the Bylaw).
- Development Officer may consult with Government officials and private consultants and may conduct a public hearing to consider public opinion.
- The applicant will be notified as to whether their application has obtained preliminary approval within six weeks of the Development Officer receiving the complete application and appropriate fees.
- If the applicant obtains preliminary approval, they may then apply for final approval.
- Council may require applicants obtaining preliminary approval to enter into a development agreement as a condition of subdivision approval.
- Preliminary approval is effective for 24 months, or such additional time as authorized by the Development Officer.

2. Final Approval

- Applicant submits copies of a final Subdivision Plan prepared by a registered surveyor.
- As applicable, an agreement regarding road construction has been made with the Provincial Department of Transportation and Infrastructure, or its successor, and the roads has been accepted as public.
- As applicable, a Storm Water Management Plan prepared by a licensed engineer has been submitted.
- The Development Officer may require a digital file containing geographic coordinates of the Subdivision Plan.



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I hereby certify that to the best of my knowledge and ability, the information that I have provided on this form is true and complete.

Applicant Signature _____	Date
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If different than above

Property Owner's Signature _____	Date
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Note: The application along with the application fee should be forwarded to the municipal office. For further information and / or assistance, please contact the Development Officer:

Email: developmentofficer.rmek@gmail.com
Phone: 902-357-2894

Important Notes:

1. *The applicant is advised that the issuance of a Preliminary Subdivision or Consolidation does not imply any obligation on the part of the Municipality.*
2. *Submission of this application constitutes permission to inspect the premises.*
3. *Provided that the Rural Municipality of Eastern Kings (the Municipality) its officers, agents and/or employees are acting in good faith in the administration of the Zoning and Subdivision Control Bylaw (the Bylaw), I waive all rights or action against the Municipality and/or its officers, agents, or employees in respect of any damages which may be caused through the operation of any provision(s) in the Bylaw or for the refusal of approval for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Municipality.*
4. *Non-identifying information contained on this form will be posted on the PEI Planning Decisions or municipal website and in the municipality, as per provincial requirements.*