

# Rural Municipality of Eastern Kings

## Council Meeting Minutes

Tuesday, November 08, 2022 - 6:15 p.m.

### Attendance:

Acting Mayor Danelle Elliott, Deputy Mayor David Stewart, Councillors Bernadette McInnis, Anne McPhee, Arthur Baker, Chief Administrative Officer (CAO) Sonya Martin Regrets: Councillor Bradley MacDonald and Development Officer (DO) Michelle Paquet-Monette

### 1. Call to Order

The meeting was called to order at 6:17 p.m.

### 2. Agenda Approval

Item 6 Development Officer Reports to be reviewed by the CAO. It was moved by Councillor Anne McPhee and seconded by Councillor Bernadette McInnis to approve the agenda as edited. All were in favour and the motion was carried.

### 3. Conflicts of Interest Declaration – Individual Councillors

There were no conflicts of interest declared.

### 4. Minutes Approval

a) The October 11, 2022 meeting minutes were reviewed by Council. It was moved by Councillor Arthur Baker and seconded by Deputy Mayor David Stewart to approve the minutes as presented. All were in favour and the motion was carried.

### 5. Chief Administrative Officer (CAO) Reports

a) The Income Statement as at October 31/22 was reviewed. (Appendix A)  
b) MCEG (Municipal Capital Expenditure Grant -10% of Gas Tax Project Costs before taxes). RMEK received the full claim submitted \$3,360.00

### 6. Development Officer (DO) Reports

a) The CAO reviewed the current development permits issued and files pending with Council. A request by the DO to work remotely during the winter months of January to March 14<sup>th</sup>, 2023 was discussed.

### 7. Business

a) 2023 Schedule of Meetings. The CAO read the resolution. Where the MGA, Section 110(3) states that “a council shall establish an annual schedule of meetings for the conduct of its business, of which at least six meetings each year will be open to the public”; Be it resolved that the Rural Municipality of Eastern Kings will hold their 2023 Council Meetings on the following dates: Jan 10 / Feb 14 / Mar 7 (Financial Plan Presentation) & Mar 21 / April 11 / May 9 / Jun 13 / Jul 11 / Aug 8 / Sep 12 / Oct 10 / Nov 14 / Dec 12. All were in favour and the resolution was approved.

b) Remembrance Day Ceremony. Deputy Mayor David Stewart laid the wreath on behalf of the municipality.

c) Souris Lions Christmas Boxes. The CAO read the annual letter requesting donations submitted by Peter Boertien on behalf of the Souris Lions Christmas Boxes program. A motion

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was made by Councillor Anne McPhee to provide a donation of \$500. The motion was seconded by Deputy Mayor David Steward. All were in favour and the motion was carried.

d) Provincial Financial Assistance Program (PDFAP). The CAO noted that she was collecting the invoices and once she had the cleared cheques the claim could be submitted for reimbursement. Municipal cheques will be cut for the Fire Department and Community Centre to cover the extra costs of propane usage during Fiona, which will in turn be reimbursed by the claim to the municipality.

e) Municipal Affairs Council Training. The CAO reminded Council of the date and location of the training.

f) Upland update. A copy of the advertisement for the upcoming Public Draft Engagement was included in Council's package. The Upland media package was posted to the RMEK website along with the most current edits on the documents (Official Plan and Bylaws). The date of the meeting is Wednesday November 30, 2022 from 6:30 to 9:00 p.m. at the Eastern Kings Community Centre – 85 Munns Road, Rte 301 Kingsboro PE.

g) Election Update. The CAO noted that the Election stats were available on the RMEK website and on the municipal office info-board.

## 8. Adjournment

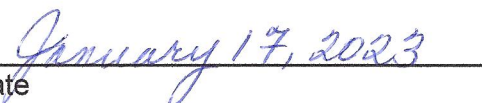
At 7:05 p.m. it was moved by Councillor Arthur Baker and seconded by Councillor Bernadette McInnis that the meeting be adjourned. All were in favour and the motion was carried.

Signed in accordance  
Municipal Government Act S.116(4)

  
Larry Fitzpatrick, Mayor

  
Date

  
Sonya Martin – Chief Administrative Officer

  
Date

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## APPENDIX A

### Chief Administrative Officer (CAO) Report – November 08, 2022 Bank Statement Reports

#### CIBC – Souris

##### 1.) CIBC – Cash Account:

Closing Bank Balance on **October 31, 2022:** **\$67,166.84**

#### Souris Credit Union

##### 1.) Shares

Business Shares at **October 31, 2022:** **\$5.05**  
Patronage account at **October 31, 2022** **\$279.05**

##### 2.) Gas Tax (Restricted Funds)

Opening Balance on **October 01, 2022** **\$110,858.38**  
Gas Tax Project - Official Cheque # **\$**  
Interest – **3.550%** **\$352.32**  
Closing Balance **October 31, 2022** **\$111,210.70**

##### 3.) \*New Business Strategic Savings Account

GIC Transfers at **October 01, 2022** **\$33,536.70**  
Interest – **3.500%** **\$105.16**  
Closing Balance at **October 31, 2022** **\$33,641.86**

## APPENDIX B



### Rural Municipality of Eastern Kings

Address: 85 Munns Road, Rte. 301 Kingsboro PE C0A 2B0  
Telephone: (902) 357 – 2894 | Email: [cao.rmek@gmail.com](mailto:cao.rmek@gmail.com) |  
Website: [www.easternkings.ca](http://www.easternkings.ca)

### DEVELOPMENT PERMITS | SUBDIVISION APPROVALS REZONING AND BYLAW AMENDMENTS FOR 2022

For more information: T: (902) 357-2894, or E: [Developmentofficer.rmek@gmail.com](mailto:Developmentofficer.rmek@gmail.com)

#### DEVELOPMENT PERMITS [EKDP]

Permit No.	Date - D/M/Y	Name & Civic Address	PID #	Details
EKDP 01-2022	25/02/2022	Young, 2237 East Point Rd., Red Point PE C0A2B0	107771	To change the roof and renovate the exterior of an existing bldg
EKDP 02-2022	04/03/2022	Xplornet - off East Point Rd, Red Point PE C0A2B0	499319	To install 15m wooden pole for providing high-speed internet
EKDP 03-2022	04/03/2022	Xplornet – off Tarantum Rd., Elmira PE C0A2B0	857631	To install 45m self-support telecommunications tower and 6x8 ft shelter

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EKDP 04-2022	18/03/2022	Payton, 5958 Northside Rd., North Lake PE C0A2B0	407320	To construct a new 2479 sq ft modular home with attached garage, 340sq ft deck & rv pad
EKDP 05-2022	31/03/2022	Cheverie, 33 Sutherland Lane, Red Point PE C0A2B0	1083120	Rooftop solar panel installation by Polaron Energy Corp.
EKDP 06-2022	30/03/2022	Ching, 2041 East Point Rd., Red Point PE C0A2B0	693564	900 sq ft detached garage
EKDP 07-2022	30/03/2022	Veld, 786 Baltic Road, East Baltic, PE C0A2B0	902619	1120 sq ft accessory building
EKDP 08-2022	30/03/2022	MacDonald, 145 Elmira Road, South Lake PE C0A2B0	1009265	1536 sq ft accessory/storage building
EKDP 09-2022	01/04/2022	Colbert, Dry Gulch Road, Red Point PE C0A2B0	901637	3614 sq ft single family dwelling
EKDP 10-2022	12/04/2022	Stewart, 4803 East Point Road, Rte 16, East Point PE C0A2B0	22590	Ground mounted Solar Panel Installation by Polaron
EKDP 11-2022	21/04/2022	Cheverie, Gilbride Lane, Red Point PE C0A2B0	788463	1200 sq ft new cottage
EKDP 12-2022	05/05/2022	EKCC, 85 Munns Road, Rte 16 Kingsboro PE C0A2B0	517490	Rooftop solar panel installation by Polaron
EKDP 13-2022	17/05/2022	Cheverie, Across from 5142 Northside Road, East Point PE C0A2B0	922450	Accessory Building – 30x40 sq ft
EKDP 14-2022	20/05/2022	Coventry/Sutherland, 7968 Northside Rd., Priest Pond PE C0A2B0	113001	Single Family Dwelling – 2412 sq. ft.
EKDP 15-2022	27/05/2022	Kilgour, 20 MacAuley Rd., Priest Pond PE C0A2B0	912618	Accessory Building – 512 sq ft
EKDP 16-2022	17/06/2022	Sherwood, 221 Kitson Rd., Red Pt., PE C0A2B0	682849	Move Building on Lot and add 140 Sq. Ft. Mudroom
EKDP 17-2022	17/06/2022	Smith, 496 Elmira Rd., Elmira, PE C0A2B0	637777	Move 624 Sq. Ft. Cottage to lot.
EKDP 18-2022	08/07/2022	Sheffer 32 Lapierre Ln., Red Point, PE, C0A 2B0	552273	Move building to lot and add a section. – 628 Sq. Ft.
EKDP 19-2022	15/07/2022	Hall, North Lake Harbour Rd., North Lake, PE C0A 2B0	451138	Build 649 Sq.Ft. Cottage with Mudroom
EKDP 20-2022	15/07/2022	Polaron/Sharratt, 21 Father James Road – Route 303, Lakeville, PE, C0A 2B0	1075142	Install Rooftop Solar Panels
EKDP 21-2022	15/07//2022	D. MacLean, 39 Elmira Rd., south Lake, PE, C0A 2B0	410399	Build 504 Sq.Ft Accessory Building/Shed
EKDP 22-2022	29/07/2022	Jim Cheverie, 4070 East Pt. Rd., South Lake, PE, C0A 2B0	542241	Build 1632 Sq. Ft. Accessory Building (Pole Barn)
EKDP 23-2022	29/07/2022	J. Whalen, 1930 East Pt. Rd., Red Point, PE, C0A 2B0	107557	Build 1152 Sq. Ft. Accessory Building (Workshop)
EKDP 24-2022	19/08/2022	L&J Robichaud, 68 Stanley Dr., Kingsboro, PE, C0A 2B0	852400	Build 1280 Sq. Ft. Cottage and Screen Porch
EKDP 25-2022	09/09/2022	T&D Lipoma 3715 East Pt. Rd. South Lake, PE C0A 2B0	110247	Replace Septic and Build 336 Sq. Ft Addition on existing building

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<b>EKDP 26-2022</b>	09/29/2022	Kenneth & Eileen Murphy 3822 East Pt. Rd South Lake, PE C0A 2B0	110353	Construct Garage 16x20 (320 Sq. Ft.)
<b>EKDP 27-2022</b>	09/29/2022	Josh Baker 3113 East Pt. Rd. Kingsboro, PE C0A 2B0	892711	Construct Accessory Building- Storage 32x56 (1792 Sq. Ft.)
<b>EKDP 28-2022</b>	10/14/2022	JoAnne LeMoine 18 Nelson Dr. Red Point, PE C0A 2B0	1135748	Build new seasonal cottage \$1200 sq. ft. linstall new well and septic.
<b>EKDP 29-2022</b>	10/14/2022	Kirk Cutcliffe Neil's Lane Red Point, PE C0A 2B0	108159	Build Seasonal Cottage, Screened Porch and Deck 1964 Sq. Ft. Install new well and septic
<b>EKDP 30-2022</b>	10/30/2022	Rusty Elliott 3212 East Point Rd. Bothwell, PE C0A 2B0	109314	Construct 16x20 (320 sq. ft.) Addition to store.

## SUBDIVISION APPROVALS

<b>Permit No.</b>	<b>Date D/M/Y</b>	<b>Name &amp; Civic Address</b>	<b>Parcel #</b>	<b>Details</b>
<b>S01-2022</b>	07/01/2022	Richard Ching 170 Basin Head Road PE C0A 2B0	108399	To subdivide one Lot #2021-4 off PID 108399 located adjacent to Basin Head Road PE C0A2B0
<b>S02-2022</b>	23/09/2022	Bernard Holland, Northside Road, North Lake PE C0A2B0	110817	Final approval to subdivide two lots off PID 110817
<b>S03-2022</b>	03/06/2022	Calza/Doran 3715 East Pt. Rd. South Lake, PE C0A 2B0	110247	Subdivide and consolidate parcel B to parcel A to include septic on PID110247
<b>S04-2022</b>	10/06/2022	Bruce, 7 Miffy's Rd, North Lake, PE, C0A 2B0	406835	Consolidate PID 406835 Lot #1 and Lot #2 into one lot
<b>S05-2022</b>	08/07/2022	Massih, 11 Youngs Cove Rd., Kingsboro, PE, C0A 2B0	499186	Consolidate Parcel A with PID 499186 into one lot.
<b>S06-2022</b>	21/07/2022	Carpenter, Bothwell Haven Lane Kingsboro, PE, C0A 2B0	992511	Subdivide 3 lots from larger Parcel in Haven at Bothwell subdivision.
<b>S07-2022</b>	05/08/2022	Drost, Steward Dr., Red Point, PE C0A 2B0	108126	Severed Lands PID 108266 to accomodate Septic System to reside in 108126
<b>S08-2022</b>	19/08/2022	SondergaardMcCarthy, Bull Creek Road, Priest Pond, PE C0A 2B0	693408 & 710806	Consolidate 2 PIDs to create one unique parcel (Lot 22-1)