

# Rural Municipality of Eastern Kings

## COUNCIL MEETING MINUTES

Tuesday, January 17, 2023 6:15 p.m.

In Attendance: Mayor Larry Fitzpatrick, Councillor's Bernadette McInnis, Donna Campbell Dixon, Arthur Baker, Don Humphrey, and Chief Administrative Officer (CAO) Sonya Martin.

Regrets: Councillors Nathan Paton and Danelle Elliott. Development Officer Michelle Paquet Monette.

### 1. Call to Order

The meeting was called to order at 6:16 p.m. A quorum was present so the meeting continued. Mayor Larry Fitzpatrick welcomed the new and returning Council.

### 2. Conflicts of Interest Declaration – Individual Councillors – MGA 96.(1-8)

The CAO read 96.(3)(a-d) Obligation of Member. No conflicts of interest were stated.

### 3. Agenda Approval

It was moved by Councillor Bernadette McInnis and seconded by Councillor Don Humphrey to approve the agenda. All were in favour and the motion was carried.

### 4. Minutes Approval – November 08, 2022

It was moved by Councillor Arthur Baker and seconded by Councillor Donna Campbell Dixon to approve the minutes as presented. All were in favour and the motion was carried. (There was no regular Council Meeting in December 2022.)

### 5. Chief Administrative Officer (CAO) Reports

- a. *Income Statement(s) – November & December 2022.* The monthly income statements were reviewed with a focus on items such as reoccurring expenses, tax installment payments and other items that were finished for the fiscal year in order to bring new Council up to date. (Fly Program)
- b. *CAO Activity Report and Checklist.* A “CAO To-do-List” and a municipal check list were provided to update new Council on the regular activities for a 25 hour a week CAO and Municipal Affairs deadlines.
- c. *CCBF (Canadian Community Building Fund) – Informally known as Gas Tax –* review of current approved projects and new project application for “RMEK Fire Department Energy Upgrades”, with a deadline of February 17<sup>th</sup> for submissions. The CAO read the Resolution to approve the new gas tax project. It was moved by



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- d. Councillor Don Humphrey and seconded by Councillor Bernadette McInnis to approve the CCBF project “RMEK Fire Department Energy Upgrades”. All were in favour and the Resolution was approved.
- e. *Signing Authority Resolution*. The CAO read the Resolution to update the Signing Authority to include the new Mayor Larry Fitzpatrick and the Designate, Councillor Danelle Elliott as per MGA 156.(1-2). It was moved by Councillor Donna Campbell Dixon and seconded by Councillor Arthur Baker. All were in favour and the Resolution was approved.

### 6. Development Officer Report(s) (DO) – Michelle Paquet Monette

The CAO reviewed the reports on behalf of the Development Officer who was not available for the meeting.

- a. These included *current applications* awaiting documentation, and
- b. *approved Permits* for the month as attached, Appendix A.
- c. The DO provided the *Annual Basin Head Advisory Committee Meeting Report* for Council’s perusal. The RMEK is represented at these meetings by our Development Officer.
- d. The DO also provided Council with a comprehensive *list of her current and future activities*. Some of these activities include: Training on the new PEI Land Decisions website, new GeoLinc website, and the RMEK Official Plan and Bylaw review. The CAO read the Ministers Environmental Protection Order to Council. We will contact the Department to see if there is any impact on our Land Planning.

### 7. Bylaw reading and review of content.

- a. *Procedural Bylaw*. Mayor Fitzpatrick introduced one of three RMEK Bylaws that directly affect the activities and actions of Council. Starting with the Procedural Bylaw which is to be read by members of Council for a shared knowledge opportunity, which will include transparent discussions. These Bylaw reviews will help Council and the CAO determine if they need to be replaced with an updated version. Council proceeded to read the Bylaw and stopped at Part 4, “Committees of Council” to be read at the next meeting.

### 8. Business

- a. *2023 Fly Program Season – Quotes for new Buggy*. The CAO reviewed two quotes with Council. One from the previous John Deere dealer and one with Toy Master, both in Charlottetown. A discussion ensued on the costs and availability of these rigs. Council felt that there may be other options to explore like mini-trucks or leasing. The CAO will continue to gather information for other options.



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- b. *2023 PEI Invasive Species Council – Japanese Knotweed Project for EK.*  
 The CAO read the email sent to the municipality by Erica MacDonald on behalf of the noted Council requesting approval to work with municipalities to educate communities on how to identify and manage Japanese knotweed, a serious invasive species, and to setup a project in the Eastern Kings area. This project will include a demo site and signage, a published guide on identification and management and holding public information sessions. The project wrap-up time is March 31<sup>st</sup>, 2023.  
 Councillor Donna Campbell Dixon made a motion for the RMEK to approve the request for the setup of this project under the Wildlife Conservation Fund/PEI Invasive Species Council. It was moved by Councillor Arthur Baker and seconded by Councillor Donna Campbell Dixon. All were in favour and the motion was carried.

Prior to the adjournment Mayor Larry Fitzpatrick informed Council that he is appointing Councillor Danelle Elliott as the RMEK Deputy Mayor as per MGA 91.(1) "Deputy Mayor", The Mayor shall appoint from among the other members of council a deputy mayor who shall, in the absence or incapacity of the mayor, exercise all the powers and carry out the duties of the mayor.

## 9. Adjournment

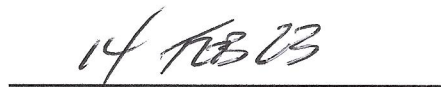
The meeting was adjourned at 8:21 p.m. It was moved by Councillor Arthur Baker and seconded by Councillor Bernadette McInnis. All were in favour and the motion was carried.

Signed in accordance

*Municipal Government Act S.116(4)*



Larry Fitzpatrick, Mayor



Date



Sonya Martin, Chief Administrative Officer



Date



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Chief Administrative Officer (CAO) Report – January 17, 2023

## Bank Statement Reports

### CIBC – Souris

#### 1.) CIBC – Cash Account:

Closing Bank Balance on December 31, 2022: **\$72,266.73**

### Souris Credit Union

#### 1.) Shares

Business Shares at December 31, 2022: **\$5.05**  
 Patronage account at December 31, 2022 **\$279.05**

#### 2.) Gas Tax (Restricted Funds)

Opening Balance on December 01, 2022 **\$111,210.70**  
 Gas Tax Project - Official Cheque # **\$**  
 Interest – 4.450% **\$401.34**  
 Closing Balance December 31, 2022 **\$111,293.81**

#### 3.) \*New Business Strategic Savings Account

GIC Transfers at December 01, 2022 **\$33,751.08**  
 Interest – 4.400% **\$120.72**  
 Closing Balance at December 31, 2022 **\$33,871.80**

## DEVELOPMENT PERMITS | SUBDIVISION APPROVALS REZONING AND BYLAW AMENDMENTS FOR 2022

For more information: T: (902) 357-2894, or E: [Developmentofficer.rmek@gmail.com](mailto:Developmentofficer.rmek@gmail.com)

### DEVELOPMENT PERMITS [EKDP] (No Permits Approved in January 23)

Permit No.	Date - D/M/Y	Name & Civic Address	PID #	Details
EKDP 01-2022	25/02/2022	Young, 2237 East Point Rd., Red Point PE C0A2B0	107771	To change the roof and renovate the exterior of an existing bldg
EKDP 02-2022	04/03/2022	Xplornet - off East Point Rd, Red Point PE C0A2B0	499319	To install 15m wooden pole for providing high-speed internet
EKDP 03-2022	04/03/2022	Xplornet – off Tarantum Rd., Elmira PE C0A2B0	857631	To install 45m self-support telecommunications tower and 6x8 ft shelter
EKDP 04-2022	18/03/2022	Payton, 5958 Northside Rd., North Lake PE C0A2B0	407320	To construct a new 2479 sq ft modular home with attached garage, 340sq ft deck & rv pad
EKDP 05-2022	31/03/2022	Cheverie, 33 Sutherland Lane, Red Point PE C0A2B0	1083120	Rooftop solar panel installation by Polaron Energy Corp.



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<b>EKDP 06-2022</b>	30/03/2022	Ching, 2041 East Point Rd., Red Point PE C0A2B0	693564	900 sq ft detached garage
<b>EKDP 07-2022</b>	30/03/2022	Veld, 786 Baltic Road, East Baltic, PE C0A2B0	902619	1120 sq ft accessory building
<b>EKDP 08-2022</b>	30/03/2022	MacDonald, 145 Elmira Road, South Lake PE C0A2B0	1009265	1536 sq ft accessory/storage building
<b>EKDP 09-2022</b>	01/04/2022	Colbert, Dry Gulch Road, Red Point PE C0A2B0	901637	3614 sq ft single family dwelling
<b>EKDP 10-2022</b>	12/04/2022	Stewart, 4803 East Point Road, Rte 16, East Point PE C0A2B0	22590	Ground mounted Solar Panel Installation by Polaron
<b>EKDP 11-2022</b>	21/04/2022	Cheverie, Gilbride Lane, Red Point PE C0A2B0	788463	1200 sq ft new cottage
<b>EKDP 12-2022</b>	05/05/2022	EKCC, 85 Munns Road, Rte 16 Kingsboro PE C0A2B0	517490	Rooftop solar panel installation by Polaron
<b>EKDP 13-2022</b>	17/05/2022	Cheverie, Across from 5142 Northside Road, East Point PE C0A2B0	922450	Accessory Building – 30x40 sq ft
<b>EKDP 14-2022</b>	20/05/2022	Coventry/Sutherland, 7968 Northside Rd., Priest Pond PE C0A2B0	113001	Single Family Dwelling – 2412 sq. ft.
<b>EKDP 15-2022</b>	27/05/2022	Kilgour, 20 MacAuley Rd., Priest Pond PE C0A2B0	912618	Accessory Building – 512 sq ft
<b>EKDP 16-2022</b>	17/06/2022	Sherwood, 221 Kitson Rd., Red Pt., PE C0A2B0	682849	Move Building on Lot and add 140 Sq. Ft. Mudroom
<b>EKDP 17-2022</b>	17/06/2022	Smith, 496 Elmira Rd., Elmira, PE C0A2B0	637777	Move 624 Sq. Ft. Cottage to lot.
<b>EKDP 18-2022</b>	08/07/2022	Sheffer 32 Lapierre Ln., Red Point, PE, C0A 2B0	552273	Move building to lot and add a section. – 628 Sq. Ft.
<b>EKDP 19-2022</b>	15/07/2022	Hall, North Lake Harbour Rd., North Lake, PE C0A 2B0	451138	Build 649 Sq.Ft. Cottage with Mudroom
<b>EKDP 20-2022</b>	15/07/2022	Polaron/Sharratt, 21 Father James Road – Route 303, Lakeville, PE, C0A 2B0	1075142	Install Rooftop Solar Panels
<b>EKDP 21-2022</b>	15/07/2022	D. MacLean, 39 Elmira Rd., south Lake, PE, C0A 2B0	410399	Build 504 Sq.Ft Accessory Building/Shed
<b>EKDP 22-2022</b>	29/07/2022	Jim Cheverie, 4070 East Pt. Rd., South Lake, PE, C0A 2B0	542241	Build 1632 Sq. Ft. Accessory Building (Pole Barn)
<b>EKDP 23-2022</b>	29/07/2022	J. Whalen, 1930 East Pt. Rd., Red Point, PE, C0A 2B0	107557	Build 1152 Sq. Ft. Accessory Building (Workshop)
<b>EKDP 24-2022</b>	19/08/2022	L&J Robichaud, 68 Stanley Dr., Kingsboro, PE, C0A 2B0	852400	Build 1280 Sq. Ft. Cottage and Screen Porch
<b>EKDP 25-2022</b>	09/09/2022	T&D Lipoma 3715 East Pt. Rd. South Lake, PE C0A 2B0	11mi10247	Replace Septic and Build 336 Sq. Ft Addition on existing building
<b>EKDP 26-2022</b>	09/29/2022	Kenneth & Eileen Murphy 3822 East Pt. Rd	110353	Construct Garage 16x20 (320 Sq. Ft.)



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		South Lake, PE C0A 2B0		
<b>EKDP 27-2022</b>	09/29/2022	Josh Baker 3113 East Pt. Rd. Kingsboro, PE C0A 2B0	892711	Construct Accessory Building- Storage 32x56 (1792 Sq. Ft.)
<b>EKDP 28-2022</b>	10/14/2022	JoAnne LeMoine 18 Nelson Dr. Red Point, PE C0A 2B0	1135748	Build new seasonal cottage \$1200 sq. ft. Install new well and septic.
<b>EKDP 29-2022</b>	10/14/2022	Kirk Cutcliffe Neil's Lane Red Point, PE C0A 2B0	108159	Build Seasonal Cottage, Screened Porch and Deck 1964 Sq. Ft. Install new well and septic
<b>EKDP 30-2022</b>	10/30/2022	Rusty Elliott 3212 East Point Rd. Bothwell, PE C0A 2B0	109314	Construct 16x20 (320 sq. ft.) Addition to store.
<b>EKDP 31-2022</b>	11/25/2022	Ian & Margaret Oulton 8366 Northside Rd Priest Pond, PE C0A 2B0	113159	Build 20x20 (400sq.ft.) Gazebo
<b>EKDP 32-2022</b>	11/25/2022	Percy Murphy 303 Elmira Rd Elmira, PE C0A 2B0	111377	Build 28x26 (728sq. ft.) Garage to replace fire-damaged structure
<b>EKDP 33-2022</b>	12/16/2022	Paul Hands High Dunes Rd South Lake, PE C0A 2B0	110338	Build Single Family Home with Attached Garage (2560 Sq. Ft.) Install Well & Septic.

### SUBDIVISION APPROVALS

Permit No.	Date D/M/Y	Name & Civic Address	Parcel #	Details
<b>S01-2022</b>	07/01/2022	Richard Ching 170 Basin Head Road PE C0A 2B0	108399	To subdivide one Lot #2021-4 off PID 108399 located adjacent to Basin Head Road PE C0A2B0
<b>S02-2022</b>	23/09/2022	Bernard Holland, Northside Road, North Lake PE C0A2B0	110817	Final approval to subdivide two lots off PID 110817
<b>S03-2022</b>	03/06/2022	Calza/Doran 3715 East Pt. Rd. South Lake, PE C0A 2B0	110247	Subdivide and consolidate parcel B to parcel A to include septic on PID110247
<b>S04-2022</b>	10/06/2022	Bruce, 7 Miffy's Rd, North Lake, PE, C0A 2B0	406835	Consolidate PID 406835 Lot #1 and Lot #2 into one lot
<b>S05-2022</b>	08/07/2022	Massih, 11 Youngs Cove Rd., Kingsboro, PE, C0A 2B0	499186	Consolidate Parcel A with PID 499186 into one lot.
<b>S06-2022</b>	21/07/2022	Carpenter, Bothwell Haven Lane Kingsboro, PE, C0A 2B0	992511	Subdivide 3 lots from larger Parcel in Haven at Bothwell subdivision.
<b>S07-2022</b>	05/08/2022	Drost, Steward Dr., Red Point, PE C0A 2B0	108126	Severed Lands PID 108266 to accomodate Septic System to reside in 108126
<b>S08-2022</b>	19/08/2022	SondergaardMcCarthy, Bull Creek Road, Priest Pond, PE C0A 2B0	693408 & 710806	Consolidate 2 PIDs to create one unique parcel (Lot 22-1)