



# Rural Municipality of Eastern Kings

## COUNCIL MEETING MINUTES

**Tuesday, April 11, 2023 6:15 p.m.**

In Attendance: Mayor Larry Fitzpatrick, Deputy Mayor Danelle Elliott, Councillor's Donna Campbell Dixon, Nathan Paton, Arthur Baker, Don Humphrey, Chief Administrative Officer (CAO) Sonya Martin and Development Officer, Michelle Paquet Monette. Fly Program Employee – Vaughan Robertson  
Regrets: Councillor Bernadette McInnis

### 1. Call to Order

The meeting was called to order at 6:16 p.m. A quorum was present so the meeting continued.

### 2. Conflicts of Interest Declaration – Individual Councillors – MGA 96.(1-8)

None were heard.

### 3. Agenda Approval

It was moved by Councillor Arthur Baker and seconded by Deputy Mayor Danelle Elliott to approve the agenda as presented. All were in favour and the motion was carried. [Votes for: 5, Votes against: 0, Result: motion carried]

### 4. Minutes Approval

#### March 21, 2023 Council Meeting Minutes

It was moved by Deputy Mayor Danelle Elliott and seconded by Councillor Arthur Baker to approve the minutes with the following amendment - Remove the third paragraph under conflicts of interest. [Votes for: 4, Votes against: 1, Result: motion carried]

### 5. Chief Administrative Officer (CAO) Reports

- a) The Income Statement as at March 31, 2023 was reviewed by the CAO. She noted that it is year end and that audit prep is a priority. See Statements: Appendix "A"
- b) Resolution to move the RMEK Operational Account from the Souris CIBC to the Souris Credit Union. Therefore, be it resolved that the RMEK Council approves the move of the Operational Account from the Souris CIBC to the Souris Credit Union, to be in effect by May 15, 2023 in order to notify the Provincial Tax Assessment Office of the change. It was moved by Councillor Nathan Paton and seconded by Councillor Donna Campbell Dixon. All were in favour and the resolution was approved.

### 6. Development Officer Reports

- a) The Development Officer Michelle Paquet Monette reviewed the current monthly approved development permits and the current open files with council.



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### 7. RMEK Fly Program – Trails Assessment Report and discussion

Vaughan Robertson noted that the Arborist Richard Robertson could not make the scheduled walk April 10<sup>th</sup> to assess the trail conditions post Fiona, due to other work-related commitments. Vaughan provided Council with a map with coloured dots detailing the conditions of trails and noted that multiple roads were still closed by the province due to downed trees and debris. Vaughan indicated that he was confident in clearing what paths were not overly affected, but also that he may need to make new trails to specific locations for treatments. He will be connecting with Souris & Area Wildlife and Dept. of Transportation on the paths and roads.

The Fly Program start is April 10<sup>th</sup>. The municipal work alone policy has been put in place. The municipality has had the available job posted since March and Council advised that the job description be updated for a student field worker and that it be sent off to Councillor Nathan Paton to post at Souris schools.

### 8. Adjournment

The meeting was adjourned at 6:56 p.m. It was moved by Councillor Arthur Baker and seconded by Councillor Donna Campbell Dixon. All were in favour and the motion was carried.

Signed in accordance

*Municipal Government Act S.116(4)*

Larry Fitzpatrick, Mayor

Date

Sonya Martin, Chief Administrative Officer

Date



# Rural Municipality of Eastern Kings

## APPENDIX "A"

### Chief Administrative Officer (CAO) Report

#### Bank Statement Reports

#### CIBC – Souris

##### 1.) CIBC – Cash Account:

Closing Bank Balance on **March 31, 2023:** **\$99,744.14**

#### Souris Credit Union

##### Shares

Business Shares at **March 31, 2023** **\$5.05**  
Patronage account at **March 31, 2023** **\$279.05**

##### Gas Tax (Restricted Funds)

Opening Balance on March 01, 2023 \$109,415.67  
Gas Tax Installment 2022-23 \$21,262.00  
Interest 4.40% \$486.11  
Closing Balance **March 31, 2023** **\$131,163.78**

##### Business Strategic Savings Account

GIC Transfer - at March 01, 2023 \$34,113.14  
Interest 4.40% \$127.48  
Closing Balance at March 31, 2023 **\$34,240.62**



# Rural Municipality of Eastern Kings

## RMEK DEVELOPMENT PERMITS | SUBDIVISION APPROVALS REZONING AND BYLAW AMENDMENTS MARCH 2023

For more information, please contact Development Officer - Michelle Paquet Monette  
T: (902) 357-2894 | W: [www.easternkings.ca](http://www.easternkings.ca) | E: [Developmentofficer.rmek@gmail.com](mailto:Developmentofficer.rmek@gmail.com)

### DEVELOPMENT PERMITS [EKDP]

| Permit No.  | Date - D/M/Y | Name & Civic Address                                      | PID #             | Details  |
|-------------|--------------|---|-------------------|--|
| EKDP01-2023 | 03/02/2023   | Jamie Bruce<br>708 Baltic Rd., East Baltic                | 896613            | Install Power Service Pole for Electricity to Boat Pad |
| EKDP02-2023 | 03/02/2023   | Polaron/Worden/Woodworth<br>7092 Northside Rd., Lakeville | 1084532           | Install Rooftop Solar Panels                           |
| EKDP03-2023 | 10/02/2023   | Jason Tompkins<br>2641 East Pt. Rd., Kingsboro            | 808483            | Construct 2-Story Detached Garage                      |
| EKDP04-2023 | 28/03/2023   | Boyd Rose<br>6811 Northside Rd., Lakeside                 | 680298            | Construct 36x26 Detached Garage                        |
| EKDP05-2023 | 28/03/2023   | Erik Sondergaard<br>Bull Creek Rd., Priest Pond, PE       | 693408<br>&710806 | Clear & Install Driveway, Septic, Well, Pad            |

### SUBDIVISION APPROVALS

| Permit No. | Date D/M/Y | Name & Civic Address | PID # | Details |
|------------|------------|----------------------|-------|---------|
| S01-2023   | N/A        |                      |       |         |
| S02-2023   | N/A        |                      |       |         |